

# Rental Application

Must be filled out completely



817 West Howard Lane / Austin, TX 78753  
(512) 251-7778 / www.omegabroadcast.com

Date \_\_\_\_\_

Firm Name \_\_\_\_\_ Date Started \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person and Title \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Accounting Contact \_\_\_\_\_ Email \_\_\_\_\_

Are Purchase Orders required? ☐ Yes ☐ No

Authorized person(s) to place orders \_\_\_\_\_

Type of business: ☐ Individual ☐ Partnership ☐ LLC ☐ Corporation If incorporated, which state? \_\_\_\_\_

Drivers License # (individuals only) \_\_\_\_\_ State \_\_\_\_\_

## FINANCIAL RESPONSIBILITY ACKNOWLEDGEMENT TO OMEGA BROADCAST AND CINEMA, LP

The Lessee assumes complete financial responsibility in addition to the safety, care and protection of equipment rented from Omega Broadcast & Cinema, LP. Lessee also agrees to provide adequate Damage/Loss Protection coverage for rented equipment belonging to Omega Broadcast & Cinema, LP. Lessee's choice of Damage/Loss protection coverage is (**check one**):

- ☐ Provide written proof of adequate all-risk floater policy insurance coverage to Omega Broadcast & Cinema, LP. A copy of our policy or a certificate of insurance indicating the effective and expiration date with our limitation of coverage will be forwarded to Omega Broadcast & Cinema, LP, PRIOR TO OUR INITIAL RENTAL CONTRACT. Upon examination, a copy of our new policy or certificate of insurance will be forwarded to Omega Broadcast & Cinema, LP for their records.
- ☐ Subscription to the Omega DAMAGE SECURITY POLICY for each rental contract at a fee of 8% of the daily rental contract charges times the total number of days the contract is in effect, including shipping, no charge rental, and return days. This DAMAGE SECURITY POLICY applies only while rental equipment is in the possession of the LESSEE and only within the Continental United States. **As the LESSEE, I/we assume financial responsibility for damages up to \$2500 in the event of damages per each contract and any amount above \$8,000.** Lessee further understands that the DAMAGE SECURITY POLICY excludes the following situations for which Lessee remains fully responsible:

- |  |  |
|--|--|
| a. All damage and/or loss to equipment for the total replacement cost regardless of reason for damage or loss as described below.  | h. All damage and/or loss while equipment is in the hands of common carrier.   |
| b. All damage and/or loss due to scratching of lenses.   | i. All damage and/or loss due to unexplained loss or disappearance.  |
| c. All damage and/or loss due to unauthorized internal adjustments to electronic or film equipment.  | j. All damage and/or loss due to warlike action or any governmental action such as confiscation or seizure.  |
| d. All damage and/or loss due to unauthorized repairs to equipment.  | k. All damage and/or loss by theft which is unreported by LESSEE to the police. (Theft must be reported to local police within 48 hours.) A copy of the police report is required by LESSOR. |
| e. All damage and/or loss due to water or rain.  | l. All damage and/or loss due to fraudulent or dishonest acts.   |
| f. All damage and/or loss due to willful or intentional misuse or willful or intentional loss.   | m. All damage and/or loss due to acts occurring outside the Continent United States of America.  |
| g. All damage and/or loss due to theft from any vehicle locked or unlocked and there are signs of forcible entry. Theft from a visually open vehicle is not covered under any circumstances. |  |

Printed Name \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

*Signature attests that you are a representative of applicant*

## RENTAL AGREEMENT ("Agreement" or "Rental Agreement")

This Agreement is made and entered into to be effective as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Effective Date") between \_\_\_\_\_, a(n) \_\_\_\_\_ ("Lessee") and Omega Broadcast and Cinema, LP, a Texas limited partnership (the "Rental Company" or "Rental Facility"), and applies to all property and/or vehicles (the "Equipment") rented by Lessee ("Rented Equipment") and as listed on any invoice ("Invoice"). The Parties agree that the terms of this Agreement shall apply to all Invoices occurring on or after the Effective Date of this Agreement without the requirement of either Party executing a new Rental Agreement. Rental Company and Lessee may be referred to singularly as a "Party" or collectively as the "Parties".

### 1. EQUIPMENT

- a. Definition: Includes all Rented Equipment and/or Vehicles as described on the Invoice(s), which are incorporated by reference.
- b. Testing: Lessee may schedule a time to test and examine the Rented Equipment to ensure that the Equipment is in good working order. Lessee may test the Equipment at the rental facility during pickup, or at the location, if shipped or couriered.
- c. Defective Equipment: Lessee must notify the Rental Company of any defective or inoperable Equipment immediately upon the discovery of such defect. Unless Lessee notifies Rental Company of such defect or problem with the Equipment, within 24 hours of Delivery, it will be assumed that the Equipment is in good working order.

### 2. TRANSPORTING EQUIPMENT -PICK UP & DELIVERY

- a. Pick Up: Lessee may pick up the Equipment at the rental facility, during normal business hours.
- b. Equipment to be Shipped to Lessee:
  - i. At Lessee's request and expense, the Rental Company will arrange shipment or delivery of the Equipment to a designated location. Lessee will be responsible for all costs (transportation charges, taxes, duties, broker's fees, bonds, insurance and any other costs) incurred during transit to enable Delivery.
  - ii. The Rental Company is not responsible for shipping delays once the Equipment leaves the Rental Facility.
  - iii. Rental Company will not pay return shipping costs unless agreed to in advance, in writing.

### 3. LESSEE'S RESPONSIBILITY FOR THE EQUIPMENT

- a. Delivery. Once the Equipment leaves the Rental Company's facility, Lessee is considered to have taken delivery of the Equipment ("Delivery"). Upon Delivery, Lessee assumes all risk of loss, including any damage to the Equipment, property or person(s) from use of the Equipment, during Lessee's possession. For the avoidance of doubt, Lessee's possession begins once the Equipment leaves the Rental Company facility, whether picked up, couriered or shipped to Lessee. ("Lessee's Liability").
- b. Lessee's Return of Equipment.
  - i. Upon Lessee's Return of the Rented Equipment, as defined in 3b (ii) below, Lessee's responsibility and liability for the Equipment will terminate.
  - ii. Equipment will not be deemed to have been returned until all of the following conditions have been met ("Returned"):
    - A. the Equipment has been physically returned to the Rental Company; and
    - B. an inventory of the Rented Equipment has been completed and a determination of any missing and damaged Equipment has been compiled, if applicable. **The inventory shall normally be provided to Lessee within 3 -5 business days depending on the size of the order.**
    - C. For the avoidance of doubt, **if Lessee returns the Equipment in a damaged state, the Return will not be complete, and Lessee's liability for the Equipment, shall not abate, until the conditions of Section 6, are satisfied.**
- c. Equipment Being Stored For Lessee at the Rental Facility. The Parties agree that there could be times that Rental Company stores both Rented Equipment and Lessee's personal equipment at the Rental Facility (collectively "Stored Equipment"). In such an event,
  - i. Lessee is personally liable for all Stored Equipment (including but not limited to camera(s), media, props, sets & wardrobe) whether personal equipment or Rented Equipment.
  - ii. The Parties agree that Stored Equipment will be considered a Delivery and, as such, subject to Lessee's Liability, as defined in 3a.

### 4. RESTRICTIONS UPON THE USE OF THE EQUIPMENT

- a. Qualified Users. The Equipment may be used only by Lessee's trained employees and/or agents and in strict accordance with the use contemplated in this Agreement.
- b. No Illegal Use. Equipment may not be used in violation of any state or federal law.
- c. No Sublease. Lessee may not sublease all or any part of the Equipment without prior written consent of the Rental Company and the submission of the executed Sublease of Rented Equipment Acknowledgement" form. In no event shall any sublease relieve or release Lessee from any obligations under this Agreement.
- d. Defacing Equipment. Lessee may not remove or permanently cover any serial numbers, tags, nameplates, or identifying logos on the Equipment.

### 5. NO WARRANTY OR GUARANTEE

- a. Fit for Intended Purpose. Rental Company represents and warrants that the Equipment is in good working order upon delivery and, based on industry standards, is fit for its intended purpose.
- b. No Warranty. With the exception of 5 a above, Equipment is rented to Lessee without warranty or guarantee of any kind, express or implied.
- c. Rental Company Not Liable. Rental Company shall not be liable to Lessee for any claims including, but not limited to, alleged loss of profits, damages, delays, expenses or any other claim, based on Lessee's loss of data from the use and operation of the Equipment.

### 6. EQUIPMENT NOT WORKING, DAMAGED OR DESTROYED WHILE IN THE FIELD

- a. Not Lessee's Fault. If the Equipment is not operational through no fault of Lessee, Lessee shall notify Rental Company immediately upon a determination that the Equipment is not functioning. The Rental Company will provide support to help rectify the problem via phone or computer. If the Equipment cannot be fixed remotely, Lessee will return the Equipment to the Rental Company, via freight pre-paid, for evaluation. The Rental Company will use its best efforts to repair or replace the Equipment as quickly as possible and return to Lessee.

- b. Lessee's Fault. If the Equipment is damaged ("Damaged Equipment") or lost, stolen or destroyed ("Lost Equipment") while in use by the Lessee, the following shall apply:
  - i. **Damaged Equipment**. Upon return of Damaged Equipment, the Rental Company will make a determination of the extent of the damage and the required repairs. In determining whether Equipment shall be replaced or repaired, the Rental Company's absolute and sole judgment shall be conclusive. Should the Rental Company determine that the Equipment must be replaced, Lessee shall be responsible for the cost to replace the Damaged Equipment at current retail prices less any discounts available, without deduction for depreciation.
  - ii. **Lost, Stolen Or Destroyed Equipment**. In the event that any Equipment is lost, stolen, damaged beyond repair, destroyed or is not returned for any reason, Lessee shall be responsible for the cost to replace the Lost Equipment at current retail prices less any discounts available, without deduction for depreciation.
  - iii. **Report Lost Equipment**. In all instances, Lessee shall immediately report any missing, lost, or stolen Equipment to the Rental Company and file a police report, if applicable.
- 7. **RENTAL CHARGES AND LATE CHARGES**
  - a. Equipment Due On The Date Specified. All Equipment is due back to the Rental Company on date as specified in the Invoice by 10:00AM of the next business day. Any returns not in compliance with these requirements will be subject to Late Charges.
  - b. Late Charges. Equipment not returned by 10:00AM, will be charged a full day's rental for each day the Equipment is not returned ("Late Charge(s)"). Such Late Charges will accrue until the Equipment is either returned, repaired and/or replaced, and the Invoice has been paid in full to the Rental Company
  - c. Weekends And Holidays. Lessee will be charged the same daily rental rate for Rented Equipment rented for use on weekends and Holidays.
  - d. Minimum Charges. There may be required minimum rental periods and/or special minimum costs for Equipment that is used out of the local area which is defined as a 200-mile radius from the Rental Company location.
  - e. Return Of Equipment In Damaged Or Non-Working Condition. If Lessee returns Equipment that is damaged or non-working:
    - i. Lessee will pay Late Charges which will be based on the shortest amount of time necessary to repair such damage or replace non-working Equipment and return the item(s) to the Rental Company's general inventory. In no event, shall Late Charges, under this paragraph 7e, exceed one month (31 days); and
    - ii. The Late Charge for the damaged or non-working item(s) shall accrue at full rental rate for the Equipment without the benefit of any discounts agreed to at the creation of the Invoice.
  - f. Waiver. **The return and acceptance of Equipment by the Rental Company is not a waiver of any claims that Rental Company may have against Lessee for damaged or non-working Equipment.**
- 8. **CREDIT INFORMATION AND PAYMENT TERMS**
  - a. Terms Of Payment ("Rental Payments").
    - i. New customers must provide a credit card for payment of all Rented Equipment. All payments will be made utilizing the credit card on file.
    - ii. Established customers may apply for extended payment terms ("Extended Payment Terms"), which are subject to approval by the Company. Such Extended Payment Terms are based upon credit information supplied at the time of rental. Should there be any change in such information Lessee agrees that the Rental Company may demand immediate payment without prior notice.
  - b. Payment of Invoices. Invoices are payable upon receipt and not later than net 10 days. It is understood that the credit card on file will be used for such payments. If Lessee has been granted Extended Payment Terms, Payments not made within 30 days shall be considered past due. Rental Company may assess a late charge for each month or part of a month thereafter calculated at a rate of 1.5% per month and determined based using the outstanding past due amount.
  - c. Collections. If the Rental Company places the account in the hands of an attorney or other agency for collection, Lessee shall pay reasonable collection costs, attorney fees and court costs. Lessee agrees to pay Rental Company directly, for any such collection costs, or as directed by the Rental Company.
  - d. Equipment Purchase. If the need arises for the replacement or repair of Equipment under Section 6, Lessee may not use Rental Payments to offset the purchase price or repair costs of any Equipment.
  - e. Cancellation Policies:
    - i. Rental cancelled before 48 hours of pickup: **No charge**
    - ii. Rental cancelled within 24 hours of pick up: **10% charge on the total Invoice**
    - iii. Rental cancelled after equipment is picked up, but not used, Omega notified within 2 hours of pick up and brought back the same day: **25% charge of total Invoice**
    - iv. Rental cancelled after equipment is picked up for more than 2 hours: **100% charge of total Invoice** (may be reduced to 1-day rental if multiple day rental)
    - v. Rental cancelled after shipping: **100% of Invoice plus shipping charges**
    - vi. **All Cancellation fees are subject to Omega's discretion.**
- 9. **INSURANCE REQUIREMENTS**
  - a. Lessee Must Insure All The Equipment. Lessee shall, at its expense, and at all times during the rental, maintain insurance covering:
    - i. all Equipment rented, from all sources, with full replacement of such Equipment without deduction for depreciation,
    - ii. vehicles, at actual cash value, and
    - iii. loss of use (rents), by the Rental Company of the Equipment. Coverage shall not exceed one month.

- b. Instigation of Coverage. Coverage must begin from the time Lessee or its agents accept Delivery of the Equipment and continue until such time the Equipment is Returned. Lessee shall provide the Rental Company, upon request, evidence of the insurance coverage, typically a Certificate of Insurance satisfactory to the Rental Company, showing Liability Coverage, Property Insurance and Workers Compensation Insurance, prior to taking possession of Equipment. Such insurance must be acceptable to the Rental Company; Lessee insurers shall agree to be the primary insurers of such Equipment during the rental period. Notwithstanding this paragraph, Lessee shall remain primarily liable to the Rental Company for full performance under the terms and conditions of the Agreement.
- c. Property Insurance Requirements. Insurance shall name the Rental Company as Loss Payee for loss or damage to the Equipment rented; shall cover "All Risks" of loss or damage for Equipment; vehicles physical damage coverage shall include "Comprehensive" and "Collision"; and all policies shall provide for a 30 day written notice to the Rental Company before any policy is modified or canceled. Limits shall be sufficient to cover all rented Equipment at risk.
- d. Liability Insurance Requirements. You shall name the Rental Company as an additional insured on your liability insurance and your liability insurance shall be deemed primary and non-contributory insurance in the event of any claim. Liability insurance shall meet the following minimums:
  - i. Commercial General Liability: \$1,000,000 per occurrence & annual aggregate.
  - ii. Automobile Liability: \$1,000,000 combined single limit, Hired and Non-owned vehicles.
  - iii. Foreign Liability, if filming outside the U.S.A. or Canada: \$1,000,000 per occurrence limit.
  - iv. Aircraft Liability, if filming from an aircraft: \$5,000,000.
  - v. Non-owned watercraft Liability, if watercraft involved in filming: \$5,000,000.
- e. The Rights Of The Rental Company Are Not Affected By Lessee's Non-Performance. Lessee's insurers shall agree that the rights of the Rental Company under the insurance coverage as described above shall not be affected by any negligent act or breach of condition by Lessee, other than non-payments of insurance premiums. Should Lessee fail to procure or pay the cost of maintaining the insurance specified in this Agreement, or to provide the Rental Company with proper evidence of the insurance, upon request, the Rental Company may, but shall not be obligated to, procure the insurance and Lessee shall reimburse the Rental Company on demand for its cost. Lapse or cancellation of insurance shall be an immediate and automatic default of this Agreement.

#### 10. DAMAGE SECURITY POLICY (DSP).

- a. DSP. In lieu of providing evidence of property insurance, Lessee must purchase Rental Company's DAMAGE SECURITY POLICY (DSP). **The coverage DOES NOT REPLACE INSURANCE REQUIREMENTS UNDER SECTION 9, herein, if applicable.** DSP is available only for the Equipment listed on the Rental Invoice.
- b. Cost. Lessee agrees and accepts that it will have to pay a DAMAGE SECURITY FEE of 8% of the Invoice charge.
- c. Limitations. Lessee acknowledges that this coverage does not cover Commercial, General, Automobile Liability, other Land Vehicles, Aircraft or Watercraft Liability.
- d. Replacement. Lessee agrees and accepts, subject to the restrictions in Section 10f, that the DAMAGE SECURITY POLICY provides for "All Risk - Replacement Cost" indemnification against all claims by the Rental Company against Lessee for damage to Equipment, and is limited by and subject to the exclusions listed in Section 10g .
- e. Non-Transferrable. Lessee agrees and accepts that the DAMAGE/LOSS SECURITY POLICY IS NON-TRANSFERABLE and is valid only within the Continental United States and excludes coverage in Alaska and Hawaii.
- f. Restrictions. Lessee agrees and accepts that the DAMAGE SECURITY POLICY provides coverage only for Equipment damages or losses that are between \$2,500 and \$8,000. For the avoidance of doubt, in the event of damage or destruction to the Equipment, Lessee is financially responsible for the first \$2,500 and all amounts above \$8,000.
- g. Exclusions. **LESSEE AGREES AND ACCEPTS THAT THE DAMAGE SECURITY POLICY EXCLUDES THE FOLLOWING CONDITIONS FOR WHICH LESSEE SHALL REMAIN FULLY RESPONSIBLE:**
  - All damage and/or loss due to scratching of lenses.
  - All damage and/or loss due to unauthorized internal adjustments to electronic or film Equipment.
  - All damage and/or loss due to unauthorized repairs to Equipment.
  - All damage and/or loss due to water or rain.
  - All damage and/or loss due to willful or intentional misuse or willful or intentional loss.
  - All damage and/or loss due to theft from any vehicle locked or unlocked and there are signs of forcible entry.
  - Theft from a visually open vehicle is not covered under any circumstances.
  - All damage and/or loss while Equipment is in the hands of common carrier.
  - All damage and/or loss due to unexplained loss or disappearance.
  - All damage and/or loss due to any governmental action such as confiscation or seizure.
  - All damage and/or loss by theft which is unreported by Lessee to the police, within 48 hours. A copy of the police report must be provided to Rental Company.
  - All damage and/or loss due to fraudulent or dishonest acts.
  - All damage and/or loss due to acts occurring outside the Continent United States of America.

#### 11. TITLE AND OWNERSHIP. Lessee must keep the Equipment free of all liens, levies and encumbrances and may not assign or pledge the Equipment.

12. **INDEMNIFYING THE RENTAL COMPANY LESSEE AGREES TO INDEMNIFY AND DEFEND THE RENTAL COMPANY AND TO HOLD THE RENTAL COMPANY, ITS OFFICERS EMPLOYEES, AGENTS AND REPRESENTATIVES HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, DAMAGES, CLAIMS, DEMAND OR LIABILITY OF ANY KIND OR NATURE WHATSOEVER, NOW KNOWN OR SUBSEQUENTLY DISCOVERED, COSTS AND EXPENSES, INCLUDING ALL REASONABLE LEGAL EXPENSES (ATTORNEYS' FEES AND COURT COSTS), ARISING FROM LESSEE'S USE, POSSESSION OR OPERATION OF THE EQUIPMENT, DIRECTLY OR IN-DIRECTLY, AND THE RETURN OF THE EQUIPMENT DURING THE RENTAL TERM. THE PROTECTIONS AFFORDED IN THIS PARAGRAPH 12, SHALL CONTINUE IN FULL FORCE AND EFFECT DURING AND AFTER THE RENTAL TERM FOR CLAIMS ARISING FROM LESSEE'S USE OF THE EQUIPMENT DURING THE RENTAL TERM.**

13. DEFAULT

In the event Lessee shall fail to make any of the Rental Payments when due or shall fail to perform any other covenant or condition herein to be performed by Lessee, Rental Company may, in addition to all other remedies provided by law, exercise any one or more of the following remedies:

- Recover from Lessee all monetary sums due;
- Recover from Lessee any and all damages, monetary or otherwise, which Rental Company shall have sustained by reason of Lessee's non-performance of the terms and conditions of this Agreement;
- Retain, free from any claim by Lessee, all payments or other property theretofore received under this Agreement;
- Recover from Lessee all expenses incurred by Rental Company in protection of its rights under this Agreement, including, without limitation, attorney's fees, court costs, and costs of litigation, costs of repossession, costs of repair and reconditioning, and any loss incurred from the inability to return the Equipment to the Rental Company's inventory.

14. FOREIGN USE (OUTSIDE THE USA)

- a. Permission. Lessee must notify and obtain written permission from Rental Company of its intention to use the Equipment outside the U.S.A.
- b. Shipment of the Equipment. The Rental Company will only allow shipment through an established Customs Broker, contracted by Lessee. Said U.S. Customs Broker is to register the Equipment with United States Customs, using a United States Customs Form 4455, prior to the Equipment leaving the U.S.A. A certified copy of the registration form must be returned to the Rental Company OR said Customs Broker will arrange a Carnet through the United States Council of the International Chamber of Commerce, stipulating that Lessee: "shall (1) return the said products described in the Carnet to the USA, or (2) pay such customs duties, excise taxes, and/or charges which may be imposed by any country for its failure to return said products". A certified copy of the Carnet must be returned to the Rental Company.
- c. Bill of Lading. Rental company will provide an itemization of all equipment, listing: brand name; country of origin/manufacture; item; serial numbers; and replacement value.
- d. Charges and Costs. All brokerage charges and shipping charges, fees and taxes are to be borne by Lessee and prepaid prior to shipment.
- e. Returning Shipments. Returning shipments should be consigned to the originating customs broker for clearance and re-entry into the U.S. In no case is the Equipment to be shipped directly back to the Rental Company. Returning shipments should contain instructions to the Customs broker regarding the disposition of the Equipment after clearing the U.S. Customs (i.e. deliver Equipment to the Rental Facility, or to your U.S.A. address).
- f. Rental Charges During Shipment. Lessee acknowledges that rental charges accrue for time in transit, including the time Equipment may be in the hands of the designated Customs broker, or U.S. Customs Service. Lessee acknowledges and agrees that the payment of U.S. Import Duty Taxes which may be levied for foreign made goods is Lessee's responsibility.

15. MISCELLANEOUS

- a. The Agreement shall be governed by the laws of the State of Texas and venue and jurisdiction shall be had in the state and Federal courts of Austin, Travis County, Texas.
- b. If the Lessee is an entity (corporation, limited liability company, or partnership), the person executing this Agreement on behalf of such entity warrants that he/she has full authority to sign this Agreement and obligate the entity.
- c. This Rental Agreement and Invoice constitute the entire agreement between Lessee and the Rental Company.
- d. Any changes, to this Agreement, must be made in writing and agreed to by both Parties.
- e. The Parties agree that they will attempt in good faith to settle any and all disputes arising out of, under or in connection with the Rental Application, including without limitation the validity, interpretation, performance and breach hereof, through a process of mediation in Travis County, TX under the supervision of a mutually agreed upon mediator. In the event that mediation fails to settle such a dispute, the Parties agree to proceed to binding arbitration in Travis County, TX pursuant to the then existing rules of the American Arbitration Association. Judgment upon the award rendered may be entered in any court having jurisdiction thereof. In the event of arbitration, the non-prevailing Party will be responsible to pay all costs of arbitration, the prevailing Party's reasonable attorney's fees, and other costs associated with the arbitration.

IN WITNESS WHEREOF, the Parties have signed this Agreement on the date first written below.

**LESSEE**

**RENTAL COMPANY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



Return Form to: [rentals@omegabroadcast.com](mailto:rentals@omegabroadcast.com)

## Credit Card Authorization Form

**Omega Broadcast & Cinema, LP** (hereon referred to as **Omega**) requires all new customers to pay the first rental by credit card. Omega accepts Visa, MasterCard and American Express. Omega will NOT accept checks or debit cards for this initial authorization. Once the initial payment has been made a debit card can be used as long as a valid credit card is kept on file. The credit card will not be charged unless requested and will merely be retained as part of the customer's confidential account file.

**Reasons why Omega Broadcast & Cinema, LP needs credit card information on file:**

1. To ensure the ability to process payment for the rental of equipment and purchase of expendables.
2. To ensure the ability to process payment for insurance deductibles in the event that items are not returned.
3. To ensure the ability to process payment for damages or repairs needed after return and inspection.
4. To ensure the ability to process payment for items used longer than the original agreement.

**Reasons why Omega Broadcast & Cinema, LP needs a Driver's License on file:**

Omega Broadcast & Cinema, LP requires a valid government issued identification of any person picking up equipment on behalf of the corporation/client. This individual is deemed to be the agent of the corporation/client at the time of pickup and will be held responsible for the equipment until it is returned to Omega.

CARD INFORMATION					
Name of Business:					
Cardholder Name: (print and sign)					
Card Type:	Number:			Exp:	CVV:
Billing Address:					
City:			State:	Zip Code:	
Business/Corporation:		Personal:		Driver's License #:	DL State:

By signing below, I authorize Omega Broadcast & Cinema, LP to charge this credit card for payment of security deposit, purchase and rental fee; additional charges may include repairs, expendables, insurance deductibles, and past due balances.

Cardholder's Signature \_\_\_\_\_ Date \_\_\_\_\_

*You will receive email notification with attached invoice for additional charges made to your credit card for your records.*

Our bank requires us to obtain a copy of both sides of your Driver's License and Credit Card.  
Please send this by email to [rentals@omegabroadcast.com](mailto:rentals@omegabroadcast.com)